



Edmund G. Brown Jr.  
GOVERNOR

CALIFORNIA ARCHITECTS BOARD  
PUBLIC PROTECTION THROUGH EXAMINATION, LICENSURE, AND REGULATION

**NOTICE OF MEETING**

**COMMUNICATIONS COMMITTEE**  
**December 19, 2017**

**Communications  
Committee Members**

Sylvia Kwan, Chair  
Nilza Serrano, Vice-Chair  
Denise Campos  
Cynthia Easton  
Jack Paddon  
Ted Pratt  
Ronald Ronconi  
Krista Roston  
Rona Rothenberg

**Sequoia Room**  
**2420 Del Paso Road, Suite 109A**  
**Sacramento, CA 95834**

*Action may be taken  
on any item listed on  
the agenda.*

**Agenda**  
**11:00 a.m. - 3:00 p.m.**  
**(or until completion of business)**

- A. Call to Order / Roll Call / Establishment of a Quorum
- B. Public Comment on Items Not on the Agenda  
*The Communications Committee may not discuss or take any action on any item raised during this public comment section, except to decide whether to refer the item to the Board's next Strategic Planning session and/or place the matter on the agenda of a future meeting (Government Code sections 11125 and 11125.7(a)).*
- C. Review and Possible Action on May 25, 2017 Communications Committee Meeting Minutes
- D. Review and Possible Action on Potential *California Architects* Newsletter Topics
- E. Discuss and Possible Action on the Following 2017-2018 Strategic Plan Objectives to:
  1. Collect Data from Candidates Related to the Licensure Process and Assess the Need of Other Means (Focus Groups) to Better Foster Candidate Clarity
  2. Work with Department of Consumer Affairs (DCA) to Collaborate with the Contractors State License Board (CSLB) and the Board for Professional Engineers, Land Surveyors, and Geologists (BPELSG) to Assess the Feasibility of Developing a Consumer Website in Order to Educate Consumers About the Design and Construction Sector and Strengthen Consumer Protection

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*(Continued on Reverse)*

3. Promote the Board's Revised *Consumer's Guide to Hiring an Architect, Candidate Handbook*, and *Building Official Information Guide to Keep Stakeholders Better Informed*
4. Explore the Possibility of the Board Participating in Consumer Events as a Means of Communicating Directly with the Public

#### F. Adjournment

Action may be taken on any item on the agenda. The time and order of agenda items are subject to change at the discretion of the Committee Chair and may be taken out of order. The meeting will be adjourned upon completion of the agenda, which may be at a time earlier or later than posted in this notice. In accordance with the Bagley-Keene Open Meeting Act, all meetings of the Committee are open to the public. This meeting will not be webcast. If you wish to participate or to have a guaranteed opportunity to observe, please plan to attend at the physical location.

Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the Committee prior to the Committee taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the Committee, but the Committee Chair may, at his or her discretion, apportion available time among those who wish to speak. Individuals may appear before the Committee to discuss items not on the agenda; however, the Committee can neither discuss nor take official action on these items at the time of the same meeting (Government Code sections 11125 and 11125.7(a)).

The meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting:

**Person:** Coleen Galvan

**Telephone:** (916) 575-7205

**Email:** coleen.galvan@dca.ca.gov

**Telecommunications Relay Service:** Dial 711

**Mailing Address:**

California Architects Board

2420 Del Paso Road, Suite 105

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Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation.

***Protection of the public shall be the highest priority for the Board in exercising its licensing, regulatory, and disciplinary functions. Whenever the protection of the public is inconsistent with other interests sought to be promoted, the protection of the public shall be paramount (Business and Professions Code section 5510.15).***