



The New Frontier of Professional Advocacy: Liberty and Independence

TO: ALL MEMBERS OF THE CALIFORNIA ARCHITECTS BOARD

ATTENTION: Ron Jones, Board President

CC: Laura Zuniga, Executive Officer; Jennifer Swensen, Board Liaison

DATE: May 20, 2026

RE: FORMAL REQUEST FOR CORRECTION: Draft Minutes for Feb 26, 2026 (Item D)

Dear President Jones and Members of the Board:

I am writing to formally request a correction to the Draft Meeting Minutes for the February 26, 2026, meeting (Palm Desert), which are submitted for your approval in the May 21, 2026, materials packet (Agenda Item D).

Specifically, on Page 12 of the Materials, the guest entry associated with my name contains information that I did not provide at the meeting. I attended in an observational capacity and signed the physical sign-in sheet using only my name and the acronym "DFA." I did not provide the title "Executive Director" or the full name "Design Freedom Alliance."

Under Government Code § 11124 (Bagley-Keene Act), members of the public are not required to provide such information to attend a public meeting. As minutes are intended to be a neutral and accurate record of the proceedings, I request that the Board correct the draft to reflect only the information I actually provided on the handwritten sign-in sheet.

I request that this communication be distributed to all Board members and entered into the official record for tomorrow's meeting.

Sincerely,

Caryn Menches, CID, MIA

Executive Director - Design Freedom Alliance
director@designfreedomalliance.org

