

DEPARTMENT OF CONSUMER AFFAIRS

**TITLE 16. PROFESSIONAL AND VOCATIONAL REGULATIONS  
DIVISION 2.**

CALIFORNIA ARCHITECTS BOARD

NOTICE OF PROPOSED REGULATORY ACTION CONCERNING:  
**Reasonable Accommodations**

**NOTICE IS HEREBY GIVEN** that the California Architects Board (Board) is proposing to take the action described in the Informative Digest below, after considering all comments, objections, and recommendations regarding the proposed action.

**PUBLIC HEARING**

The Board has not scheduled a public hearing on this proposed action. However, the Board will hold a hearing if it receives a written request for a public hearing from any interested person, or their authorized representative, no later than 15 days prior to the close of the written comment period. A hearing may be requested by making such request in writing addressed to the individuals listed under "Contact Person" in this notice.

**WRITTEN COMMENT PERIOD**

Written comments relevant to the action proposed, including those sent by mail, facsimile, or e-mail to the addresses listed under "Contact Person" in this Notice, must **be received by the Board at its office no later than by Monday, May 19, 2025**, or must be received by the Board at the hearing, should one be scheduled.

**AUTHORITY AND REFERENCE**

Pursuant to the authority vested by sections 5526 and 5550 of the Business and Professions Code (BPC), and to implement, interpret, or make specific BPC section 5550 and Government Code sections 12944 and 12926, the Board is considering amending section 124 of title 16 of the California Code of Regulations (CCR).

**INFORMATIVE DIGEST / POLICY STATEMENT OVERVIEW**

Currently, Board regulations 16 CCR section 124 describes the method by which candidates apply for and retake the CSE. The existing regulation states candidates submit an application with required fee and information to the Board when they have been deemed eligible. Additionally, candidates who fail the CSE must reapply and wait at least 90 days to retake the examination. The current regulation does not have codified procedures for candidates to apply for reasonable accommodations when requesting to take the CSE.

This proposal would put into regulation the Board's existing process for evaluating reasonable accommodation requests for the CSE.

This regulatory proposal will amend 16 CCR section 124. The amendment to the regulation through this proposed rulemaking is as follows:

Add 16 CCR section 124(b) subparagraph (5) to clarify the require documents candidates need to submit to request reasonable accommodations.

### **Anticipated Benefits of Proposal**

The Board has determined that this regulatory proposal will benefit the health and welfare of California residents by providing clarifying language to help facilitate licensure. Furthermore, it provides equity for candidates with impairments which will in turn reduce delays in the licensure process by allowing those candidates to take the licensure examination without disadvantage and potentially reduce their fail rate.

This regulatory proposal does not affect worker safety or the state's environment.

### **Evaluation of Consistency and Compatibility with Existing State Regulations**

During the process of developing this regulatory proposal, the Board has conducted a search of any similar regulations on these topics and has concluded that these regulations are neither inconsistent nor incompatible with existing state regulations.

## **DISCLOSURES REGARDING THIS PROPOSED ACTION**

### **FISCAL IMPACT ESTIMATES**

#### **Fiscal Impact on Public Agencies Including Costs or Savings to State Agencies or Costs/Savings in Federal Funding to the State:**

The regulations do not result in a fiscal impact to the state. This proposal clarifies the documentation required to request reasonable accommodation when taking the Board examination. The Board does not anticipate additional workload or costs resulting from the proposed regulations.

The regulations do not result in cost or savings in federal funds to the state.

**Nondiscretionary Costs/Savings to Local Agencies:** None.

**Cost to any Local Agency or School District for which Government Code Sections 17500 - 17630 Require Reimbursement:** None.

**Mandate Imposed on Local Agencies or School Districts:** None.

**Significant Effect on Housing Costs:** None.

## **BUSINESS IMPACT ESTIMATES**

The Board has made the initial determination that the proposed regulatory action would have no significant statewide adverse economic impact directly affecting business, including the ability of California businesses to compete with businesses in other states.

The rulemaking file includes the facts, evidence, documents, testimony, and/or other evidence that supports this determination. The Board has not considered proposed alternatives that would lessen any adverse economic impact on business and invites submission of such proposals.

### **Cost Impact on Representative Private Person or Business**

The Board is not aware of any cost impacts that a representative private person or business would necessarily incur in reasonable compliance with the proposed action.

## **RESULTS OF ECONOMIC IMPACT ASSESSMENT / ANALYSIS:**

**Impact on Jobs / Businesses:** The Board has determined that this regulatory proposal will not impact the creation or elimination of jobs within California, creation of new business or the elimination of existing businesses within California, or the expansion of existing businesses in California.

**Benefits of Regulation:** The Board has determined that this regulatory proposal will benefit the health and welfare of California residents by aligning licensure requirements with the national standards.

The current regulations don't clearly explain how candidates can request accommodations for disabilities or impairments for the CSE. The Board allows these requests and works with the Office of Professional Examination Services. The proposed change will formally include the Board's process in the regulations, encouraging more architectural candidates with disabilities to take the licensing exam.

This regulatory proposal does not affect worker safety, or the state's environment.

**Business Reporting Requirements:** The regulatory action does not require businesses to file a report with the Board.

**Effect on Small Business:** The Board has determined that the proposed regulations will not affect small businesses. Any small businesses owned by candidates of the Board will not be impacted because any costs of compliance are a result of current law.

## **CONSIDERATION OF ALTERNATIVES**

In accordance with Government Code section 11346.5, subdivision (a)(13), the Board must determine that no reasonable alternative it considered to the regulation or that has otherwise been identified and brought to its attention would be more effective in carrying out the purpose for which the action is proposed; would be as effective and less burdensome to affected private persons than the proposal described in this Notice; or would be more cost-effective to affected private persons and equally effective in implementing the statutory policy or other provision of law.

Any interested person may submit written comments relevant to the above determinations at the Board's office at 2420 Del Paso Road, Suite 105, Sacramento, California 95834 during the written comment period, or at the hearing if one is

scheduled or requested.

### **AVAILABILITY OF STATEMENT OF REASONS AND RULEMAKING FILE**

The Board has compiled a record for this regulatory action, which includes the Initial Statement of Reasons (ISOR), proposed regulatory text, and all the information on which this proposal is based. This material is contained in the rulemaking file and is available for public inspection upon request to the contact persons named in this notice.

### **TEXT OF PROPOSAL**

Copies of the exact language of the proposed regulations, and any document incorporated by reference, and of the initial statement of reasons, and all of the information upon which the proposal is based, may be obtained upon request from the Board at 2420 Del Paso Road, Suite 105, Sacramento, California 95834.

### **AVAILABILITY OF CHANGED OR MODIFIED TEXT**

After considering all timely and relevant comments, the Board, upon its own motion or at the request of any interested party, may thereafter adopt the proposals substantially as described below or may modify such proposals if such modifications are sufficiently related to the original text. With the exception of technical or grammatical changes, the full text of any modified proposal, with the modifications clearly indicated, will be available for review and written comment for 15 days prior to its adoption from the person designated in this Notice as the Contact Person and will be mailed to those persons who submit written comments or oral testimony related to this proposal or who have requested notification of any changes to the proposal.

### **AVAILABILITY AND LOCATION OF THE FINAL STATEMENT OF REASONS AND RULEMAKING FILE**

All the information upon which the proposed regulations are based is contained in the rulemaking file which is available for public inspection by contacting the person named below.

You may obtain a copy of the Final Statement of Reasons once it has been prepared by making a written request to the Contact Person named below or by accessing the website listed below.

### **CONTACT PERSONS**

Inquiries or comments concerning the proposed rulemaking action may be addressed to:

Name:	Timothy Rodda
Address:	2420 Del Paso Road, Suite 105 Sacramento, CA 95834
Telephone No.:	279.895.1246
E-Mail Address:	timothy.rodde@dca.ca.gov

The backup contact person is:

Name: Laura Zuniga  
Address: 2420 Del Paso Road, Suite 105  
Sacramento, CA 95834  
Telephone No.: 916.471.0760  
E-Mail Address: laura.zuniga@dca.ca.gov

**AVAILABILITY OF DOCUMENTS ON THE INTERNET:**

Materials regarding this proposal can be found at  
[https://www.cab.ca.gov/resrcs/laws\\_regs/prop\\_leg.shtml](https://www.cab.ca.gov/resrcs/laws_regs/prop_leg.shtml).

Copies of the Notice of Proposed Action, the Initial Statement of Reasons, and the text of the regulations with modifications noted, as well as the Final Statement of Reasons when completed, and modified text, if any, can be accessed through the Board's website at [https://www.cab.ca.gov/resrcs/laws\\_regs/approv\\_reg.shtml](https://www.cab.ca.gov/resrcs/laws_regs/approv_reg.shtml).